

CIPL™

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Civilsite India Pvt. Ltd. Since-2012

ARCHITECTS PLANNERS CONSULTING ENGINEERS AND MANAGERS

Head Office : R-114, Room No. 1, Mohan Garden, Uttam Nagar, New Delhi- 110059

Cell: +91-9205002514

Ref- CIPL/Pat/adv.-307

Date-15.03.2024

Requirement of Architects, Civil Engineers, Civil Draughtsman & Land Surveyors

Job location - Patna, Bihar (Publication copy)

Application Form no. 1 (filled by candidates with blue ball pen)

Indian Candidates are invited for job in Civilsite India Pvt. Ltd. for the projects of Govt. of Bihar & Govt. of India-

To paste
recent
passport size
photograph &
make a cross
signature

Applied for (Name of post) -----

Name of the candidate (in capital letter) -----

Father's name (in capital letter) -----

Permanent Address -----

Temporary Address -----

Candidate's date of birth ----- Mobile no. ----- email -----

[1] Matriculation/10th (Mandatory) -

Name of Board -----

Division----- Passing year-----

Total Aggregates Marks -----

Percentage (%) -----

[2] B. Architectural/B.E (Civil)/B. tech(Civil)/Diploma(Civil)/ITI (Civil)/Land Surveyor -----

Name of College/Board/Institution -----

Division----- Passing year-----

Total Aggregates Marks -----

Percentage (%) -----

[3] M. Architectural/M.E (Civil)/M. tech(Civil) -----

Name of College -----

Division----- Passing year-----

Total Aggregates Marks -----

Percentage (%) -----

[4] Other qualification/ Certificate (not mandatory)-----

[5] Auto cadd Certificate (for Draughtsman & Land Surveyor) to write yes /no-----

Seal of company

Candidate's Signature

Date-

			<i>Eligibility criteria for technical candidates</i>			
S. No.	Post /Faculties	No.	Technical Qualification (from recognized institution)	Experience (in year)	Mandatory	Salary per month (in RS.)
1.	Senior Architect	01	B. Architectural/ M. Architectural	[I] B. Architectural with 07 years experience in relevant field or [II] M. Architectural with 05 years experience in relevant field	Certificate of membership of Council of Architect (COA)	[i] Rs.15,000-50,000/- Based on the performance of interview
						[ii] Facility of Employees' provident fund (EPF)
						[iii] Facility of Travelling Allowance (TA)
						[iv] Facility of Dearness Allowance (DA) , After completion of 1-year of job
						[v] Facility of % increment depends upon the performance of job work, After completion of 1-year of job
2.	Architect	01	B. Architectural/ M. Architectural	[I] B. Architectural with 05 years experience in relevant field or [II] M. Architectural with 03 years experience in relevant field	Certificate of membership of Council of Architect (COA)	[i] Rs.15,000 - 35,000/- Based on the performance of interview
						[ii] Facility of Employees' provident fund (EPF)
						[iii] Facility of Travelling Allowance (TA)
						[iv] Facility of Dearness Allowance (DA) , After completion of 1-year of job
						[v] Facility of % increment depends upon the performance of job work, After completion of 1-year of job
3.	Senior Estimator	01	B.E/B.tech(Civil)/ M.E/M.tech (Civil)	[I] B.E/B.tech (Civil) with 07 years experience in relevant field or [II] M.E/M. tech (Civil) with 05 years experience in relevant field	--	[i] Rs.15,000 - 35,000/- Based on the performance of interview
						[ii] Facility of Employees' provident fund (EPF)
						[iii] Facility of Travelling Allowance (TA)
						[iv] Facility of Dearness Allowance (DA) , After completion of 1-year of job

						[v] Facility of % increment depends upon the performance of job work, After completion of 1-year of job
4.	Estimator	01	B.E/B.tech(Civil)/ M.E/M. tech (Civil)	[I] B.E/B. tech (Civil) with 05 years experience in relevant field or [II] M.E/M. tech (Civil) with 03 years experience in relevant field	--	[i] Rs.15,000 - 30,000/- Based on the performance of interview [ii] Facility of Employees' provident fund (EPF) [iii] Facility of Travelling Allowance (TA) [iv] Facility of Dearness Allowance (DA), After completion of 1-year of job [v] Facility of % increment depends upon the performance of job work, After completion of 1-year of job
5	Senior Draughtsman	01	ITI(Civil)/ Diploma (Civil)	[I] ITI (Civil) with 07 years experience in relevant field or [II] Diploma (Civil) with 05 years experience in relevant field	[i] Certificate of Auto Cadd [ii] must have knowledge to draw 3D-view	[i] Rs.15,000 - 25,000/- Based on the performance of interview [ii] Facility of Employees' provident fund (EPF) [iii] Facility of Travelling Allowance (TA) [iv] Facility of Dearness Allowance (DA), After completion of 1-year of job [v] Facility of % increment depends upon the performance of job work, After completion of 1-year of job
6.	Draughtsman	01	ITI(Civil)/ Diploma (Civil)	[I] ITI (Civil) with 05 years experience in relevant field or [II] Diploma (Civil) with 03 years experience in relevant field	Certificate of Auto Cadd	[i] Rs.15,000 - 20,000/- Based on the performance of interview [ii] Facility of Employees' provident fund (EPF) [iii] Facility of Travelling Allowance (TA) [iv] Facility of Dearness Allowance (DA), After completion of 1-year of job [v] Facility of % increment

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						depends upon the performance of job work, After completion of 1-year of job
7.	Land Surveyor	01	Land Surveying Certificate	Land Surveying Certificate with 05 years experience in relevant field	<p>[i] Certificate of Auto Cadd</p> <p>[ii] must have knowledge to draw Topography, Contour Map etc.</p>	<p>[i] Rs.15,000-27,000/- Based on the performance of interview</p> <p>[ii] Facility of Employees' provident fund (EPF)</p> <p>[iii] Facility of Travelling Allowance (TA)</p> <p>[iv] Facility of Dearness Allowance (DA), After completion of 1-year of job</p> <p>[v] Facility of % increment depends upon the performance of job work, After completion of 1-year of job</p>
	Total no. of vacancy-	07	--	--	--	--

How to apply

[i] Candidates have to send scan copy of **filled application form no. 1**, photo pasted resume, technical certificate along with **experience certificate & matriculation/10th certificate** on the email civilsiteindia@gmail.com

[ii] Candidates are advised that aforesaid all documents should be self attested with English calendar date.

[iii] To send in a **RAR file** of above mentioned all documents on the email civilsiteindia@gmail.com

Rejection

Incomplete filled form no. 1 and without attachment of aforesaid documents may cause rejection

Age limit

Maximum **50-years** on **17th April 2024** for all post

Last date of query

To get more details connection with this job, applicants can write & send on the email civilsiteindia@gmail.com We will reply immediately afterwards. Last date of query is **15th April 2024** till **5 PM**.

Last date of the email

Last date of the email/submission for job opportunity is **17th April 2024** till **5 PM**. After stipulated date & time applicant's email will not take into the account

Cancellation

Job advertisement may be cancelled by the company under some circumstances

Interview letter

Interview letter will be sent to short listed candidates only through email

Place of interview

Patna, Bihar

Travelling allowance for interview

No travelling allowance will be paid by the company to the candidates

Final result

Final result of successful candidates will be uploaded on the company website: www.civilsiteindia.com

Training period

After the date of joining **15-days** training will be given by our expert to all new faculties

Responsibility of job after training

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[a] Proper site visit and time to time to make **meeting** with Engineers/Officers of the **Govt. Department**

[b] To complete the work within the agreed time which mentioned in **work order** issued by the **Govt. Department**

[c] To explain the prepared projects by you to the Managing Director **(I.A.S)/Chief Secretary (I.A.S)** of the concern **Govt. Department** through the Power Point Presentation **(PPT)**. At the time of **PPT** our technical team will physically present there

Abdication period

Before **1-month**, employees' will have to written information to company through a letter that I want to abdicate to company

Notice period

Unsatisfactory work may cause termination/elimination of employees' from job and it will be applied after **1-month** of issued notice period

Jurisdiction

Patna will be considered for any dispute

Other facilities

1. Identity card (I-Card) is issued to Employee after completion of training
2. Diwali bonus/gift is given to all Employee s'
3. **06**-working-days in a week
4. **16**-days of **Casual Leave (CL)** in a year counting from **1-January** to **31-December** (not grand more than **3-CL** at a time)
5. **Holiday** on every **festival** of all religion
6. **Holiday** on **26th** January refer to **Republic Day**
7. **Holiday** on **22th** March refer to **Bihar Divas**
8. **Holiday** on **15th** August refer to **Independence Day**
9. **Holiday** on **12th** September is an establishment day of Civilsite India Pvt. Ltd.

Note- extra holidays may be declared on important days

Company already Empanelled in following Govt. departments/Our Clients

1. Bihar State Building Construction Corporation Ltd. **(BSBCCL)**, Patna- **Govt. of Bihar**
2. Bihar State Education Infrastructure Development Corporation Ltd. **(BSEIDC)**, Patna- **Govt. of Bihar**
3. Bihar Education department Patna- **Govt. of Bihar**
4. Bihar State Food Corporation Ltd. **(BSFC)**, Patna- **Govt. of Bihar**
5. Bihar Urban Infrastructure Development Corporation Ltd. **(BUIDCO)**, Patna- **Govt. of Bihar**
6. Rural Work Department, Patna- **Govt. of Bihar**
7. Road Construction Department **(RCD)**, Circle-1, Patna- **Govt. of Bihar**
8. Road Construction Department **(RCD)**, Sheikhpura- **Govt. of Bihar**
9. Patna Municipal Corporation **(Nagar Nigam)**, Patna- **Govt. of Bihar**
10. The oriental insurance Company, Patna- **Govt. of India** (undertaking)
11. Bhusawal Railway Division, **Maharashtra, Govt. of India**

Objective of our company

Company provides consultancy services like Preparation of Detailed Project Report **(D.P.R)** of **Govt. Buildings, Hospitals, Schools, Colleges, Grain Godowns, Railway Stations, Theme Parks/Parks, Interior Design, Façade Design, State Highway/Roads** in addition to **Quality Assurance & Control (QA/QC)** and **Third Party Quality Audit (QA)** to **Govt. Departments**. Presently Civilsite India Pvt. Ltd. is working on aforesaid **D.P.R & QA/QC** and many projects are in hand. Company has an '**Engineering Materials Testing Laboratory**' at Patna in Bihar since **2015**.

Sd-
Manager Finance

Sd/-
Director